



## Important Notes

This insurance cover is issued by: Pen Underwriting Pty Ltd  
ABN 89 113 929 516 AFSL 290518 as  
Coverholder on behalf of certain  
Underwriters at Lloyd's  
Level 19, 347 Kent Street Sydney NSW 2000

1. This summary of insurance cover provides factual information about the Mountain Bike Australia Insurance Program as contained in the Product Disclosure Statement (PDS). Cover is subject to the full terms, conditions and exclusions contained in the PDS. Certain terms used in this summary are defined in the PDS.
2. In the event that your claim is accepted, PAYG tax will be deducted from weekly or fortnightly benefit payments made to you by Certain underwriters at Lloyd's of London in accordance with the Tax Administration Act 1953.
3. This insurance program commenced on 30 November 2018 and expires on 30 November 2019.
4. V-Insurance facilitates this insurance program which provides benefits to those registered members of Mountain Bike Australia who, through injury or accident, incur financial loss and who would not have otherwise received assistance. The program seeks to provide benefits to those most exposed and to maintain protection at the lowest possible cost to membership. It therefore cannot provide 100% cover or a benefit for every loss that occurs. Federal Government Legislation prevents insurance companies from paying any insurance benefit for a medical service that is covered by Medicare. This legislation also applies to the Medicare gap. In addition to these policies all members and officials are encouraged to take out private health insurance.
5. Mountain Bike Australia are not and do not represent themselves as registered insurance brokers by endorsing the products outlined in this claim form.

**Further details on the Mountain Bike Australia insurance program can be obtained by visiting**  
[www.vinsurancegroup.com/mtba](http://www.vinsurancegroup.com/mtba)



# PERSONAL ACCIDENT CLAIM FORM

## CLAIMANT DETAILS

Claimant's Given Name:		Surname:	
Name of Club: (only applicable if claimant is a member of a Club)	Age Group/Grade: (only applicable if accident occurred during a race/competition)	Member No:	
		Member Type (please tick one): Race: <input type="checkbox"/> Recreation: <input type="checkbox"/> Day Licence: <input type="checkbox"/> Free Trial: <input type="checkbox"/> Non-Riding: <input type="checkbox"/>	
Occupation:	Date of Birth: / /	Gender (please tick): <input type="checkbox"/> Male <input type="checkbox"/> Female	Email:
Address:		State:	Postcode:
Phone Number - Work: ( ) ( )	Home: ( ) ( )	Mobile: ( ) ( )	

## DECLARATION BY EVENT ORGANISER

(This section is ONLY to be completed if the incident occurred at an organised activity (race, Club social ride, clinic))

Name of Event Organiser:	Name of person making this statement:
Position:	Telephone Number: ( ) ( ) Email:
I, the above mentioned Event Organiser, confirm that the claimant was taking part in the above activity at the time of the accident, that the information contained in this statement is true and correct, and to the best of my knowledge and belief the information referred to in this claim form is true and correct.	
Do you have any comments in relation to this claim? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please detail: _____ _____	
Dated: / / 20.....	Signature of Event Organiser Representative:

## DECLARATION BY MOUNTAIN BIKE AUSTRALIA (MTBA Office Use ONLY)

Name of Mountain Bike Australia Representative making this statement:	Member Status:
Representative Position:	Telephone Number: ( ) ( ) Email:
Address:	
State: Postcode:	
I, the above mentioned Mountain Bike Australia Representative, confirm that the claimant was a registered and Financial member of Mountain Bike Australia and was an insured person as identified in the Personal Accident Insurance with PEN Underwriting Pty Ltd at the time of the accident, that the information contained in this statement is true and correct, and to the best of my knowledge and belief the information referred to in this claim form is true and correct.	
Dated: / / 20 .....	Signature of Mountain Bike Australia Representative:

## ACCIDENT DETAILS

Describe the accident and how it happened? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Describe your injury? \_\_\_\_\_  
 \_\_\_\_\_

When did your accident occur?

Date:     /     /                                  Time: \_\_\_\_\_ am/pm

What was your activity at the time of the accident? (please tick)	Officially organised competition	<input type="checkbox"/>
	Club Training	<input type="checkbox"/>
	Training for event	<input type="checkbox"/>
	Social riding	<input type="checkbox"/>
	Commuting	<input type="checkbox"/>
	Travelling to and from activity	<input type="checkbox"/>
	Sanctioned fundraising/social event	<input type="checkbox"/>
	Other: _____	

At the time of the accident were you:	Representing Australia at Olympic Games	<input type="checkbox"/>
	Representing Australia at Commonwealth Games	<input type="checkbox"/>
	Representing a listed UCI WorldTour Team	<input type="checkbox"/>

If your accident occurred whilst you were competing in any other event, please provide the name of the event?

Please provide the address of where the injury occurred.

State the name of any one witness to the injury:	Address of Witness:
Person to whom accident/incident was reported?	Date and time reported? Date:     /     /                                  Time: _____ am/pm

Brief summary of treatment/action taken at the time of the accident:

Was hospitalisation required? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please advise the name of hospital:
If admitted into hospital, how long were you there?	Name of person who gave treatment?
Do you have Private Health Insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please give fund name:

Advise when you did (or expect to):	Cease work/normal activities _____
	Cease training _____
	Cease participating _____
	Resume work/normal activities _____
	Resume training _____
	Resume participating _____

Have you ever had this injury or similar injuries in the past?	If yes, please advise when:     /     /
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**The following information is required for Mountain Bike Australia research to assist with Risk Management. Answering these questions will not affect your claim.**

Surface at point of injury? (please tick)	Road	<input type="checkbox"/>
	Bike Path	<input type="checkbox"/>
	Dirt/Gravel	<input type="checkbox"/>
	Velodrome	<input type="checkbox"/>
	Other: _____	

Weather conditions? (please tick)	Fine	<input type="checkbox"/>
	Rain	<input type="checkbox"/>
	Showers	<input type="checkbox"/>
	Extreme Heat	<input type="checkbox"/>
	Extreme Cold	<input type="checkbox"/>

**LOSS OF INCOME**

(ONLY COMPLETE THIS SECTION IF YOU ARE CLAIMING FOR LOSS OF INCOME)

(Please tick the box)	YES	NO
1. Can compensation be claimed under Worker's Compensation or any other insurance or any other insurance including Loss of Income?	<input type="checkbox"/>	<input type="checkbox"/>
2. Have you ever made any previous claims in respect to personal accident insurance or any other insurance?	<input type="checkbox"/>	<input type="checkbox"/>
3. Have you engaged in any other income earning employment since you have been injured?	<input type="checkbox"/>	<input type="checkbox"/>

**THE FOLLOWING SECTION MUST BE COMPLETED BY YOUR EMPLOYER / SALARY OFFICER. IF SELF EMPLOYED, PLEASE HAVE YOUR ACCOUNTANT COMPLETE THESE DETAILS.**

Name of employer:	Telephone Number: ( )
	Fax Number: ( )

Address of employer:	State:	Postcode:
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Date ceased work due to injury: / /	Date expected to resume normal duties: / /
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Employee weekly salary as at date of injury: Gross \$..... <small>If self employed, provide average weekly salary based on 12 month period directly prior to injury. A copy of your latest taxation return is also to be provided as proof of earnings for self employed persons.</small>	Date commenced employment with company: / /
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Income Definition:

Self Employed       Full Time       Part Time       Casual

During the period of incapacity the employee has received

\$..... Normal Pay      From ...../...../..... to ...../...../.....

\$..... Sick Pay      From ...../...../..... to ...../...../.....

\$..... Workers Compensation      From ...../...../..... to ...../...../.....

\$..... Other (please specify)      From ...../...../..... to ...../...../.....

Has the employee returned to work?       Yes       No

Has the employee lodged or intending to lodge a Workers Compensation Claim?       Yes       No

## A. IF EMPLOYED

Salary officer's name:	Phone Number: (    )
Salary officer's signature:	Date:    /    /
Company Stamp:	ABN/ACN:

## B. IF SELF EMPLOYED

Accountant's name:	Phone Number: (    )
Accountant's signature:	Date:    /    /
Accountant's Company Stamp:	

## NON MEDICARE MEDICAL EXPENSES

(ONLY COMPLETE THIS SECTION IF CLAIMING FOR THESE EXPENSES)

Do not attach accounts paid or part paid by Medicare. The Australian Health Insurance Act does not permit us to contribute to any charges covered by Medicare (including the Medicare gap).

Are you a member of an Ambulance Service?                       Yes                       No

Are you a member of a Private Health Fund?                       Yes                       No

If yes, please provide details: \_\_\_\_\_

Hospital Cover?     Yes                       No

Extra's covering, Physio etc     Yes                       No

Original accounts and receipts must be submitted together with details of recoveries from any Private Health Insurance.

Name of Provider	Nature of Service eg Dental, Physiotherapy etc	Date of Service	Charge	Private Health Fund Recovery (if applicable)	Amount Claimable
<b>Total</b>					
<b>Less Excess</b>					
<b>Total Amount of Claim</b>					

If claiming physiotherapy or other specialist treatment, please provide the name and address of referring doctor:

Name of Doctor:.....

Address:.....





## METHOD OF PAYMENT

Should a benefit be payable for this claim then you have a choice of receiving your payment by cheque or Electronic Funds Transfer (EFT) to a nominated bank account

Please indicate your preferred method of payment (please tick)  Cheque  EFT

If you would like your payment made by EFT, please complete the details below.

## NAME OF CLAIMANT

Title:  Mr  Mrs  Ms  Miss

Name: \_\_\_\_\_

## BANK ACCOUNT DETAILS

BSB number (all 6 digits are required here)

Account Number

-

Nominated account name: \_\_\_\_\_

Bank, Credit Union, Building Society: \_\_\_\_\_

Branch: \_\_\_\_\_

## DECLARATION

I hereby authorise Corporate Services Network Pty Ltd to make any payments to the policy holder by Electronic Funds Transfer (EFT) into the above bank account. I understand and agree that the following conditions will apply:

- I agree that the payment is made when Corporate Services Network has instructed its bank to credit the nominated account and that we release Corporate Services Network from any further liability in relation to this payment.
- Corporate Services Network is not responsible for any delays in payment or errors due factors outside its reasonable control, including delays or errors in the financial system or errors in the supplied account details.
- I agree to Corporate Services Network collecting, holding and maintaining the following personal information to authorise payments to my nominated bank account. I agree to Corporate Services Network's disclosure of this information, to Corporate Services Network's bank and my bank for the purpose and administration of processing my payment. I understand that I have the right to access or correct my personal information under the *Privacy Act 1988*. I understand that my failure to supply full details and to sign this declaration may result in my payment not being paid or my payment being paid into a wrong account.
- I declare that the details in this application are true and correct and (where applicable) I am authorised on behalf of the Company to provide the information above.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Print Name \_\_\_\_\_

## TO BE COMPLETED BY THE CLAIMANT

### Privacy Statement

Corporate Services Network is committed to complying with the Privacy Amendment (Enhancing Privacy Protection) Act 2012 which amends the Privacy Act 1988 and has resulted in the introduction of the 13 Australian Privacy Principles (APPs). Corporate Services Network will ensure that all personal information held is treated in accordance with the Act and the APPs.

All personal information collected is used only for the assessment of a claim or the provision of an insurance related service. In order to affect this, your personal information may be disclosed to or requested from third parties such as an insurer, broker, medical practitioner, Medicare or other parties as required by law.

Consequently, given the placement of this insurance it may be necessary to disclose your personal information to a third party in the UK. If so, we will take reasonable steps to ensure that the overseas recipient of your information will not breach the APPs. PEN will take all reasonable steps to ensure that personal information held by Corporate Services Network is secure from any misuse, interference, loss, unauthorised access, modification or disclosure.

Corporate Services Network has a privacy enquiries and complaints handling procedure to deal with any enquiry or complaint you may have about how we have collected, used or managed your personal information.

Our complete Privacy Policy is located on the above website or can be obtained from us by contacting 612 8256 1770. Both the Privacy Policy and Statement were last updated on 12 March 2014.

### Medical Authority And Declaration

I understand that by investigating my claim or by accepting proof of my claim, Corporate Services Network has made no acceptance of liability, nor waived any of its rights in defence of any claim arising under the policy.

I agree to Corporate Services Network using and disclosing my personal information pursuant to Corporate Services Network's Privacy Policy and this document. In the event of any conflict between the documents, this document will be determinative. This consent remains valid unless I alter or revoke it by giving written notice to Corporate Services Network's Privacy Officer.

I authorise any person or entity, including those referred to above, to provide to Corporate Services Network such personal information (including health information) as Corporate Services Network in its absolute discretion considers relevant for its assessment of my claim or my entitlement to benefits.

I will use my best endeavours and render all reasonable assistance and cooperation to Corporate Services Network in the assessment of my claim. I confirm that any information that I supply will be true and correct and that I will not withhold any information likely to affect the acceptance or handling of my claim.

I understand that if I do not consent to the terms of this authority or revoke my consent, Corporate Services Network may not be able to process or assess my claim.

I appoint Corporate Services Network to do everything necessary or expedient to give effect to the transactions contemplated by the consents and authorisations in this document and to execute, on my behalf, any documents or to do such acts required to give effect to this Privacy Consent and Medical Authority.

I agree that my personal information may also be shared with Mountain Bike Australia's insurance brokers, V-Insurance Group.

Signature of Claimant:		Dated:	
Name of Claimant:			
Signature of Witness:		Dated:	
Name of Witness:			

Office use only Claim Number: _____
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## SPORTS INJURY ATTENDING PHYSICIAN'S REPORT

### DOCTOR'S STATEMENT

(PLEASE PRINT LEGIBLY)

#### IMPORTANT

1. The patient is responsible for any fee for this statement.
2. This form can only be completed by the treating Doctor / Specialist Doctor.
3. If "Yes" answered to any of the following, please give details.
4. Dashes or blank spaces are not acceptable.

### TO BE COMPLETED BY THE ATTENDING PHYSICIAN

Patient's Full Name:	How long have you known the patient?
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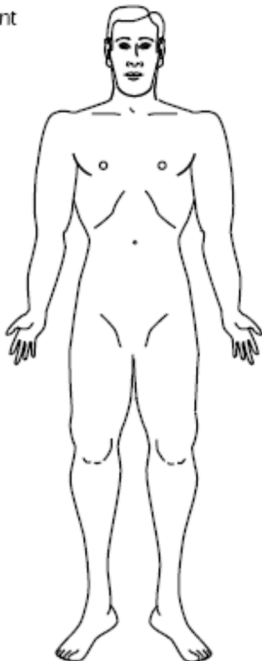
What date and where were you first consulted by the patient in connection with the present injury?     /     /

Are you the patient's regular general practitioner?      Yes      No

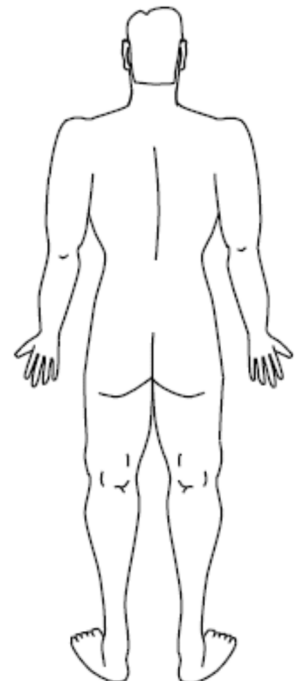
If not, please advise who is .....

What is the exact nature of the present injury?

Front



Back



Head



Do you consider the patients injury to be a new injury?      Yes      No

A recurrence of an old injury?      Yes      No

If yes, please state condition and advise when previous treatment was given .....

.....

Have you referred the patient to any other services or treatment?  Yes  No

Please specify the type and approximate number of treatments required:

Physiotherapy .....

Chiropractic .....

Other .....

Have any surgical procedures been performed? If yes, please specify .....

What surgical procedures are contemplated? .....

Are there any further remarks which may assist in assessing this condition? .....

Is there any permanent disability at present?  Yes  No

If yes, please explain giving estimated percentage loss of function.....

Was the patient obliged to cease work?  Yes  No

If so, when do you expect the claimant to resume: Some Duties .....

Full Duties .....

What date do you advise the patient to return to Cycling? .....

Does the patient have any congenital defects or chronic diseases?  Yes  No

If yes, please give dates, name of treating doctor and describe .....

If the patient has been hospitalised, please give name of hospital and dates hospitalised:

Name of Hospital: Date Admitted Date Released

/ / / /

## CERTIFICATION BY ATTENDING PHYSICIAN

I hereby certify I have personally examined the above named patient and in my opinion the statements made in the Accident details section of this claim form are consistent with the patient's injury.

Name: ..... Telephone Number: ( ) .....

Fax: ( ) ..... Email: .....

Address: .....

Signature: ..... Qualifications: .....

Date: .....